

## **MINUTES OF THE REGULAR SESSION OF THE EAST CENTRAL FIRE/EMS GOVERNING BODY**

The monthly meeting of the East Central Fire & EMS Protection Territory Board was called to order on January 8, 2026 at 3:00 pm by President Bob Byrd.

Members Present: Steve Ottenweller, Bob Byrd, Jeff Abbot, Mark Smith, Mark Bradtmueller

Members Absent: Chad Bauer, John Graber

Board members signed a roll call sheet and Christine Camp read the roll call.

### **Previous Meeting Minutes**

Mark Smith made the motion to approve the minutes from the December meeting. Mark Bradtmueller seconded the motion, and motion was approved.

Ayes: Steve Ottenweller, Jeff Abbot, Bob Byrd, Mark Smith, Mark Bradtmueller

Absent: Chad Bauer, John Graber

Nays: none

### **Pay Claims**

The pay claims were signed by Board members. Mark Smith made the motion to approve the pay claims. Jeff Abbot seconded the motion, and motion was approved.

Ayes: Steve Ottenweller, Jeff Abbot, Bob Byrd, Mark Smith, Mark Bradtmueller

Absent: Chad Bauer, John Graber

Nays: none

The New Haven Board Of Works had approved the pay claims prior to the Fire Territory Board meeting.

### **Unfinished Business**

### **Resolution R-25-2**

The Chief requested the Board approve the Resolution R-25-2 on Merit Ordinance Step 1.  
All Board members signed the resolution.

## **New Business**

### **Stryker Maintenance Invoice #9211216189**

The Chief is requesting the approval to pay the Stryker Maintenance Invoice #9211216189 in the amount of \$12,851.24.

Mark Smith made a motion to pay the Stryker Maintenance Invoice #9211216189 in the amount of \$12,851.24. Mark Bradtmueller seconded the motion and the motion was approved.

Ayes: Steve Ottenweller, Jeff Abbot, Bob Byrd, Mark Smith, Mark Bradtmueller

Absent: Chad Bauer, John Graber

Nays: none

### **Part-Time New Hires**

The Chief is requesting the approval to hire Nathan Swaidner as a Part-Time FF/EMT Advance at the hourly rate of \$18.00 with a start date of January 11.

Mark Smith made a motion to approve hiring Nathan Swaidner as a Part-Time FF/EMT Advance at the hourly rate of \$18.00 with a start date of January 11.

Ayes: Steve Ottenweller, Jeff Abbot, Bob Byrd, Mark Smith, Mark Bradtmueller

Absent: Chad Bauer, John Graber

Nays: none

### **Policy & Procedure Change to 1.27**

The Chief requested approval of changes to the policy and procedure section 1.27 Paid Time Off.

Steve Ottenweller made a motion to approve changes to the policy and procedure section 1.27 Paid Time Off. Mark Smith seconded the motion and the motion was approved.

Ayes: Steve Ottenweller, Jeff Abbot, Bob Byrd, Mark Smith, Mark Bradtmueller

Absent: Chad Bauer, John Graber

Nays: none

**Policy & Procedure Change to 1.28**

The Chief requested approval of changes to the policy and procedure section 1.28 Medical Absence.

Steve Ottenweller made a motion to approve changes to the policy and procedure section 1.28 Medical Absence. Mark Smith seconded the motion and the motion was approved.

Ayes: Steve Ottenweller, Jeff Abbot, Bob Byrd, Mark Smith, Mark Bradtmueller

Absent: Chad Bauer, John Graber

Nays: none

**Policy & Procedure Change to 1.40**

The Chief requested approval of changes to the policy and procedure section 1.40 Training.

Mark Bradtmueller made a motion to approve changes to the policy and procedure section 1.40 Training. Mark Smith seconded the motion and the motion was approved.

Ayes: Steve Ottenweller, Jeff Abbot, Bob Byrd, Mark Smith, Mark Bradtmueller

Absent: Chad Bauer, John Graber

Nays: none

**Policy & Procedure Change to 1.41**

The Chief requested approval of changes to the policy and procedure section 1.41 Part-Time Staff.

Mark Smith made a motion to approve changes to the policy and procedure section 1.41 Part-Time Staff. Mark Bradtmueller seconded the motion and the motion was approved.

Ayes: Steve Ottenweller, Jeff Abbot, Bob Byrd, Mark Smith, Mark Bradtmueller

Absent: Chad Bauer, John Graber

Nays: none

### **Policy & Procedure Change to 1.53**

The Chief requested approval of changes to the policy and procedure section 1.53 Driver/Operator.

Steve Ottenweller made a motion to approve changes to the policy and procedure section 1.53 Driver/Operator. Mark Smith seconded the motion and the motion was approved.

Ayes: Steve Ottenweller, Jeff Abbot, Bob Byrd, Mark Smith, Mark Bradtmueller

Absent: Chad Bauer, John Graber

Nays: none

### **Presidential Request**

Bob Boyd made a request the Board approve a new full-time employee pay range, see attached.

Mark Bradtmueller made a motion to approve a new full-time employee pay range. Steve Ottenweller seconded the motion and the motion was approved.

Ayes: Steve Ottenweller, Jeff Abbot, Bob Byrd, Mark Smith, Mark Bradtmueller

Absent: Chad Bauer, John Graber

Nays: none

Bob Boyd reported to the Board that Chief Josh Hale has decided to step down as Chief of the East Central Fire and EMS Protection Territory. Bob made a statement recognizing the contributions and leadership that Josh has provided as Chief. His tireless work in establishing the East Central Fire and EMS Protection Territory was recognized and appreciated by all Board members.

Bob requested the Board approve moving Josh into a new position Assistant Chief of Administration.

Mark Bradtmueller made a motion to move Josh into a new position Assistant Chief of Administration. Steve Ottenweller seconded the motion and the motion was approved.

Ayes: Steve Ottenweller, Jeff Abbot, Bob Byrd, Mark Smith, Mark Bradtmueller

Absent: Chad Bauer, John Graber

**EAST CENTRAL**  
**FIRE AND EMS PROTECTION TERRITORY**  
**STATION 1 - 420 BROADWAY ST | NEW HAVEN**  
**STATION 2 - 4625 E PAULDING RD | ADAMS TOWNSHIP**  
**STATION 3 - 910 HARTZELL RD | NEW HAVEN**  
**STATION 4 - 22731 MAIN ST | WOODBURN**  
**STATION 5 - 17022 WOODBURN RD | MILAN TOWNSHIP**



**2026 Full-Time Employee Information—amended as of 1/11/2026**

<i>Title</i>	<i>pay period</i>	<i>hrs/ hourly rate</i>	<i>annual pay</i>
Chief	\$3,313.89	2080 hrs/ \$41.42	\$86,161.14
Deputy Chief	\$3,171.87	2080 hrs/ \$39.65	\$82,468.62
Assistant Chief of Administration	\$3,008.73	2080 hrs/ \$37.61	\$78,227.00
Training (hourly)	\$2,698.45	2080 hrs/ \$33.73	\$70,159.70
Inspector (hourly)	\$2,792.12	2080 hrs/\$34.91	\$72,595.12
Battallion Chief 24/48	\$2,792.12	2912 hrs/ \$24.93	\$72,595.12
Lieutenant/Paramedic	\$2,754.07	2912 hrs/\$24.59	\$71,605.82
Lieutenant/Paramedic Probationary	\$2,651.76	2912 hrs/\$23.68	\$68,945.76
Lieutenant/Advanced	\$2,700.95	2912 hrs/\$24.12	\$70,224.70
Lieutenant/Advanced Probationary	\$2,582.90	2912 hrs/\$23.06	\$67,155.40
Lieutenant/Basic EMT	\$2,651.76	2912 hrs/\$23.68	\$68,945.76
Lieutenant/Basic EMT Probationary	\$2,529.79	2912 hrs/\$22.59	\$65,774.54
FF/Paramedic	\$2,647.83	2912 hrs/\$23.64	\$68,843.58
FF/Paramedic Probationary	\$2,529.79	2912 hrs/\$22.59	\$65,774.54
FF/Advanced EMT	\$2,554.79	2912 hrs/\$22.81	\$66,424.54
FF/Advanced EMT Probationary	\$2,504.79	2912 hrs/\$22.36	\$65,124.54
FF/EMT	\$2,461.75	2912 hrs/\$21.98	\$64,005.50
FF/EMT Probationary	\$2,343.71	2912 hrs/\$20.93	\$60,936.46

Probationary period will be 1 year from date of hire; 6 months for lateral transfers

Maintenance Lieutenant Position two stipends in 2026 1<sup>st</sup> Pay period in April & November \$1,500.00

Per Career Employee Education—\$465 allowance Clothing—\$1125.00 allowance

Health Savings Account per employee paid in 4 installments of \$750.00.....\$3000.00

**Longevity Pay Bonus**

- 5-9 years—\$1,250.00
- 10-14 years—\$2,000.00
- 15-19 years—\$3,000.00
- 20+ years—\$5,100.00

Sleep Time of 5 hours as listed in work agreement

Overtime pay for any non-scheduled work day, or any hours over 24.25 on a regular day

Employee earned 2-24 hour days for training annually for 24/48 staff

Training Time for optional training paid at the normal straight time hourly rate

Mandated Training Paid at time and 1 half Holidays paid at time and 1 half from midnight to midnight for the 24 hour period

**Observed Holidays for OT Pay for 24/48 Staff**

- |                       |                  |                     |
|-----------------------|------------------|---------------------|
| 1. New Year's Eve Day | 2. Easter Sunday | 3. Memorial Day     |
| 4. Independence Day   | 5. Labor Day     | 6. Thanksgiving Day |
| 7. Christmas Eve Day  | 8. Christmas Day |                     |

**Annual Employee Physical**

457 Contribution Territory pays 3% of employee salary

INPRS PERF 77' 23.3% + 3% (Territory/Provider Unit Responsibility) + 3% (employee responsibility)  
*currently paid by the territory*

Civil PERF ( 40-hour & grandfathered staff) 11.2% + 3%

ROR Pay—Riding Out of Rank. When there is NO Battalion Chief on Duty or NO Lieutenant on Duty, employee may receive \$20/24 hours, \$10/12 hours. ROR must be approved by Chief or his/her designee

Nays: none

Bob requested the Board approve moving Doug Call into a position Chief of Fire and EMS.

Mark Bradtmueller made a motion to move Doug Call into a position Chief of Fire and EMS. Mark Smith seconded the motion and the motion was approved.

Ayes: Steve Ottenweller, Jeff Abbot, Bob Byrd, Mark Smith, Mark Bradtmueller

Absent: Chad Bauer, John Graber

Nays: none

**Adjournment**

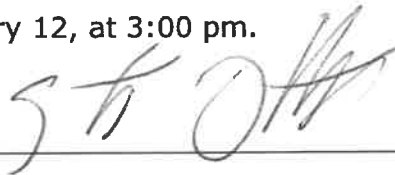
Mark Smith made the motion to adjourn the Board meeting. Jeff Abbot seconded the motion and the motion was approved.

Ayes: Steve Ottenweller, Jeff Abbot, Bob Byrd, Mark Smith, Mark Bradtmueller

Absent: Chad Bauer, John Graber

Nays: none

The next regular scheduled meeting is February 12, at 3:00 pm.



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Steve Ottenweller

Secretary



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Bob Byrd

President



# CITY OF NEW HAVEN

910 Hartzell Road  
New Haven, IN 46774

## **AGENDA** **Fire/EMS Territory Agenda** **January 8, 2026, at 3:00 PM**

### **I. CALL TO ORDER**

- A. Welcome - please silence cell phones and other electronic devices.
- B. Pledge of Allegiance
- C. Roll Call
- D. Approval of Minutes from the previous meeting
- E. Pay Claims and Register

### **II. UNFINISHED BUSINESS**

- A. Signing of Resolution R-25-2

### **III. NEW BUSINESS**

- A. Stryker Maintenance Invoice # 9211216189 in the amount of \$12,851.24.
- B. Part-Time New Hire
- C. Policy & Procedure Change to 1.27
- D. Policy & Procedure Change to 1.28
- E. Policy & Procedure Change to 1.40
- F. Policy & Procedure Change to 1.41
- G. Policy & Procedure Change to 1.53
- H. Chief Discussion

### **IV. ADJOURNMENT**

STATION 1 – 420 BROADWAY ST | NEW HAVEN  
 STATION 2 – 4625 E PAULDING RD | ADAMS TOWNSHIP  
 STATION 3 – 910 HARTZELL RD | NEW HAVEN  
 STATION 4 – 22731 MAIN ST | WOODBURN  
 STATION 5 – 17022 WOODBURN RD | MILAN TOWNSHIP

<b>MEMBER</b>	<b>APPOINTED BY</b>	<b>TERM</b>
Chad Bauer-Member	Adams Township Board	01/01/24-12/21/2026
Steve Ottenweller-Secretary	Jefferson Township Board	01/01/24-12/21/2026
Jeff Abbott-Member	Maumee Township Board	01/01/24-12/21/2026
Mark Bradtmueller-Vice President	Milan Township Board	01/01/24-12/21/2026
Bob Byrd-President	Mayor	01/01/24-12/21/2026
Mark Smith-Member	East Central Board	01/01/24-12/21/2026
John Graber-Member	City of Woodburn	01/01/24-12/21/2026

Meetings are archived and can be viewed live at <https://newhavenin.portal.civicclerk.com/>.