



# CITY OF NEW HAVEN

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## AGENDA

### Common Council Regular Agenda

July 7, 2026, at 5:30 PM

City Hall Community Room  
815 Lincoln Highway E.

#### I. CALL TO ORDER

- A. Welcome - please silence cell phones and other electronic devices.
- B. Pledge of Allegiance
- C. Roll Call
- D. Title VI Statement
- E. Approval of Minutes from the previous meeting
  1. Approval of minutes from June 23 Special Meeting

#### II. STANDING COMMITTEE REPORTS

#### III. UNFINISHED BUSINESS

#### IV. NEW BUSINESS

- A. Introduction and first reading of an ordinance titled, Ordinance of the Common Council of the City of New Haven, Indiana, Creating the Municipal Tourism Capital Fund
- B. Introduction and first reading of an ordinance titled, Ordinance Amending the New Haven City Code of Ordinances Section 51.074 Summer Sewer Discount
- C. Introduction and first reading of an ordinance titled, Ordinance Amending the Zoning Map of the New Haven Plan Commission's Jurisdictional Area
- D. Introduction of a resolution titled Resolution to Transfer City Fund Between accounts for the Year 2026
- E. Introduction of a resolution titled, Resolution Authorizing Transfer Between Utility Funds

**V. ANY OTHER BUSINESS THAT MAY PROPERLY COME BEFORE THE COUNCIL**

**VI. PUBLIC COMMENTS**

**VII. ADJOURNMENT**

MEMBER	TERM
Matt Newbauer, 1st District	1/1/24-12/31/27
Jeff Turner, 2nd District	1/1/24-12/31/27
Craig Dellinger, 3rd District	1/1/24-12/31/27
Mike Mowery, 4th District	1/1/24-12/31/27
Amelia Gascoigne, 5th District	1/1/24-12/31/27
Bob Byrd, Council-At-Large	1/1/24-12/31/27
Terry Werling, Council-At-Large	1/1/24-12/31/27

Meetings are archived and can be viewed live at <https://newhavenin.portal.civicclerk.com/>.

June 23, 2026

MINUTES OF A SPECIAL MEETING OF THE COMMON COUNCIL  
OF THE CITY OF NEW HAVEN, INDIANA

The Common Council of the City of New Haven Indiana met in the City Hall Community Room on the June 23, 2026 at the hour of 5:30 PM in a Special session in accordance with the rules of the Council.

**I. CALL TO ORDER**

The meeting was called to order by Mayor Steve McMichael who presided.

- A. Welcome - please silence cell phones and other electronic devices.
- B. Pledge of Allegiance

Mayor Steve McMichael asked everyone to stand and recite the Pledge of Allegiance.

- C. Roll Call

On the call of the roll, the members of the Common Council were shown to be present or absent as follows:

Present: Terry Werling, Amelia Gascoigne, Mike Mowery, Jeff Turner, Craig Dellinger, and Bob Byrd

Absent: Matt Newbauer

Also Present: Mayor Steve McMichael, and Council Attorney Steve Harrants

- D. Title VI Statement
- E. Approval of Minutes from the previous meeting
  - 1. Approval of minutes from 6/16/2026

Terry Werling made a motion to approve the minutes from the 6/16/2026 meeting. Amelia Gascoigne seconded the motion, and the motion was approved by the following vote:

Ayes: Terry Werling, Amelia Gascoigne, Mike Mowery, Jeff Turner, Craig Dellinger, and Bob Byrd

Nays: None

**II. STANDING COMMITTEE REPORTS**

**III. UNFINISHED BUSINESS**

- A. Second reading of Ordinance G-26-09 an ordinance titled, Ordinance Establishing Fees of the Department of Planning and Board of Zoning Appeals

Under unfinished business item A, was the approval of the second reading of Ordinance G-26-09, an ordinance titled, Ordinance Establishing Fees of the Department of Planning and Board of Zoning Appeals. Craig Dellinger made a motion to approve by title only, Ordinance G-26-09, an ordinance titled Ordinance Establishing Fees of the Department of Planning and Board of Zoning Appeals. Jeff Turner seconded the motion, and the motion was approved by the following vote:

Ayes: Terry Werling, Amelia Gascoigne, Mike Mowery, Jeff Turner, Craig Dellinger, and Bob Byrd

Nays: None

Clerk Treasurer Angela Hamrick read by title only, Ordinance G-26-09 an ordinance titled, Ordinance Establishing Fees of the Department of Planning and Board of Zoning Appeals.

#### **IV. NEW BUSINESS**

- A. Approval of Interlocal Cooperation Agreement for the Useage and Conveyance of Wheel Tax and Surtax Revenue Between the County of Allen and the City of New Haven

Under new business item A, was the approval of the Interlocal Cooperation Agreement for the Usage and Conveyance of Wheel Tax and Surtax Revenue Between the County of Allen and the City of New Haven. Mike Mowery made a motion to approve the Interlocal Cooperation Agreement for the Usage and Conveyance of Wheel Tax and Surtax Revenue Between the County of Allen and the City of New Haven. Jeff Turner seconded the motion, and the motion was approved by the following vote:

Ayes: Terry Werling, Amelia Gascoigne, Mike Mowery, Jeff Turner, Craig Dellinger, and Bob Byrd

Nays: None

- B. Introduction and first reading of an Ordinance titled, Joint Ordinance of the Common Council of the City of New Haven, and the Board of Commissioners of the County of Allen Assigning the Jurisdiction of Certain Tracts of Real Estate to the Allen County Redevelopment Commission

Under new business item B, was the introduction and first reading of an ordinance titled, Joint Ordinance of the Common Council of the City of New Haven, and the Board of Commissioners of the County of Allen Assigning the Jurisdiction of Certain Tracts of Real Estate to the Allen County Redevelopment Commission. Terry Werling made a motion to approve, by title only, an ordinance titled, Joint Ordinance of the Common Council of the City of New Haven, and the Board of Commissioners of the County of Allen Assigning the Jurisdiction of Certain Tracts of Real Estate to the Allen County Redevelopment Commission. Craig Dellinger seconded the motion, and the motion was approved by the following vote:

Ayes: Terry Werling, Amelia Gascoigne, Mike Mowery, Jeff Turner, Craig Dellinger, and Bob Byrd

Nayes: None

Clerk Treasurer Angela Hamrick read by title only, and numbered Ordinance G-26-10, an ordinance titled, Joint Ordinance of the Common Council of the City of New Haven, and the Board of Commissioners of the County of Allen Assigning the Jurisdiction of Certain Tracts of Real Estate to the Allen County Redevelopment Commission.

Council President Craig Dellinger asked Council to suspend the rules to allow a second reading of Ordinance G-26-10. Bob Byrd made a motion to suspend the rules to allow second reading and passage of Ordinance G-26-10, an ordinance titled, Joint Ordinance of the Common Council of the City of New Haven, and the Board of Commissioners of the County of Allen Assigning the Jurisdiction of Certain Tracts of Real Estate to the Allen County Redevelopment Commission. Mike Mowery seconded the motion, and the motion was approved by the following vote:

Ayes: Terry Werling, Amelia Gascoigne, Mike Mowery, Jeff Turner, Craig Dellinger, and Bob Byrd

Nayes: None

Mike Mowery made a motion to approve and pass the second reading of Ordinance G-26-10, an ordinance titled Joint Ordinance of the Common Council of the City of New Haven, and the Board of Commissioners of the County of Allen Assigning the Jurisdiction of Certain Tracts of Real Estate to the Allen County Redevelopment Commission. Amelia Gascoigne seconded the motion and the motion was passed by the following vote:

Ayes: Terry Werling, Amelia Gascoigne, Mike Mowery, Jeff Turner, Craig Dellinger, and Bob Byrd

Nayes: None

Clerk Treasurer Angela Hamrick read by title only Ordinance G-26-10 an ordinance titled, Joint Ordinance of the Common Council of the City of New Haven, and the Board of Commissioners of the County of Allen Assigning the Jurisdiction of Certain Tracts of Real Estate to the Allen County Redevelopment Commission.

## **V. ANY OTHER BUSINESS THAT MAY PROPERLY COME BEFORE THE COUNCIL**

## **VI. PUBLIC COMMENTS**

## **VII. ADJOURNMENT**

Terry Werling made a motion to adjourn the meeting. Amelia Gascoigne seconded the motion, and the meeting was adjourned.

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Steven McMichael  
Presiding Officer

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Angie Hamrick  
Clerk Treasurer

**ORDINANCE NO. \_\_\_\_\_**

**ORDINANCE OF THE COMMON COUNCIL OF THE CITY OF NEW HAVEN,  
INDIANA, CREATING THE MUNICIPAL TOURISM CAPITAL FUND**

WHEREAS, Indiana Code 6-9-9 *et. seq.*, allows Allen County, Indiana (the “County”), to levy a tax on every person engaged in the business of renting or furnishing, for periods of less than thirty (30) days, any lodgings in any hotel, motel, inn, tourist camp, tourist cabin, or any other place in which lodging are regularly furnished for a consideration (the “Innkeeper’s Tax”); and

WHEREAS, effective November 1, 2019, the County has imposed an Innkeeper's Tax at a rate of eight percent (8%) on the gross income derived from lodging income within the County; and

WHEREAS, the General Assembly of the State of Indiana passed House Enrolled Act 1210 (HEA 1210, P.L. 157- 2026) (the “Act”), which provides, in part, that the Treasurer of the County shall transfer two percent (2%) of the amount of money received from the County Innkeeper’s Tax to each city with a population of more than fifteen thousand and less than two hundred thousand based on the population of the most recent decennial census in the city (each, a “Qualifying City”)

WHEREAS, the City of New Haven, Indiana (the “City”), is a Qualifying City;

WHEREAS, beginning July 1, 2026, the Treasurer of the County shall transfer two percent (2%) of the amount of money received from the County Innkeeper’s Tax to the Clerk-Treasurer of the City, as the fiscal officer of the City (the “Clerk-Treasurer”); and

WHEREAS, the Act requires the Clerk-Treasurer to establish a municipal tourism capital fund (the “Fund”), as further described in Section 1 herein) and deposit the Innkeeper’s Tax proceeds received from the Treasurer of the County into such Fund; and

WHEREAS, the Act provides that the Common Council of the City (the “Council”), as the fiscal body of the City, shall administer the Fund and shall be the sole authority regarding the use of money in the Fund; and

WHEREAS, the Act provides that money in the Fund may be used only for capital projects for tourism related purposes as determined by the Council and that the Council may issue bonds, enter into leases, or incur other obligations payable from money in the Fund for the purposes described in the Act; and

WHEREAS, in accordance with the Act, the Council now desires to establish the Fund.

NOW, THEREFORE, BE IT ORDAINED by the Common Council of the City of New Haven, Indiana, meeting in a duly noticed regular meeting, as follows:

1. Pursuant to the Act, the City hereby creates and establishes a special, non-reverting fund to be known as the “City of New Haven Municipal Tourism Capital Fund” into which all funds received from the Treasurer of the County from Innkeeper’s Tax collections shall be

deposited. Money earned from the investment of money in the fund shall become a part of the Fund.

2. In accordance with the Act, money in the Fund shall be used by the City only for the following purposes: (a) capital projects for tourism related purposes, as determined by the Council; and (b) the pledge of money under Indiana Code § 5-1-14-4 for bonds, leases, or other obligations incurred for the purpose described in sub-clause (a) above.

3. The Clerk-Treasurer shall be responsible for receiving all funds to be deposited in the Fund and shall at all times keep records as to the amounts received, the manner of their receipt, any disbursements, and a current balance in the Fund.

4. The Clerk-Treasurer is directed to only disburse funds from the Fund as directed by approved actions of the Council.

5. This Ordinance shall be in full force and effect from and upon its adoption and in accordance with Indiana law.

[Signature Page Follows]

DULY PASSED on this \_\_\_\_ day of \_\_\_\_\_, 2026, by the Common Council of the City of New Haven, Indiana.

COMMON COUNCIL  
CITY OF NEW HAVEN, INDIANA

\_\_\_\_\_  
Presiding Officer

ATTEST:

\_\_\_\_\_  
Clerk-Treasurer

Presented by me to the Mayor of the City of New Haven for his approval or veto pursuant to Indiana Code § 36-4-6-15 and -16, this \_\_\_\_ day of \_\_\_\_\_, 2026, at \_\_\_\_\_ o'clock a.m./p.m.

\_\_\_\_\_  
Clerk-Treasurer

This Ordinance having been passed by the legislative body and presented to me is approved by me and duly adopted, pursuant to Indiana Code § 36-4-6-16(a)(1), this \_\_\_\_ day of \_\_\_\_\_, 2026, at \_\_\_\_\_ o'clock a.m./p.m.

\_\_\_\_\_  
Mayor of the City of New Haven, Indiana

Attest:

\_\_\_\_\_  
Clerk-Treasurer

**ORDINANCE NO. G-\_\_\_\_ - \_\_\_\_\_**

**AN ORDINANCE AMENDING  
THE NEW HAVEN CITY CODE OF ORDINANCES  
SECTION 51.074 SUMMER SEWAGE DISCOUNT**

**WHEREAS**, the Common Council of the City of New Haven, Indiana previously passed an ordinance which provided for a Summer Sewage Discount for domestic residential users so as to lessen the effect of water use in the summer for things such as sprinkling lawns and filling swimming pools; and

**WHEREAS**, the City of New Haven bases sewer charges based upon water usage; and

**WHEREAS**, the whereas the Summer Sewage Discount Ordinance provided that for the months of May, June, July and August that the sewage would be based instead on the average of the rates for December, January, February and March so as to reduce any penalty from extra water use; and

**WHEREAS**, the City of New Haven has experienced instances where customers have had a leak or a break in their residential water service that is no fault of the City of New Haven; and

**WHEREAS**, in such instances, the charges to the customer have been unreasonably low due to the effect of the Summer Sewage Discount; and,

**WHEREAS**, the City of New Haven wishes to amend the Ordinance to include a contingency for properties where there has been a leak or break in the water line.

**NOW, THEREFORE**, be it ordained by the Common Council of the City of New Haven, Indiana that Section 51.074 entitled "Summer Sewage Discount" shall be amended as follows:

**SECTION 51.074. SUMMER SEWAGE DISCOUNT.**

(A) In order that the domestic/residential users of sewage service shall not be penalized for sprinkling lawns, filling swimming pools, etc. done during the months of May, June, July and August, the billing for usage of sewage services for residential/domestic users for said months shall be based upon the average water usage for the previous months of December, January, February and March. In the event the average water usage for said previous months is greater than the water usage of any said month of May, June, July or August, then the billing for sewage services shall be computed on the actual water used in the month for which the sewage service bill is being rendered. Domestic/residential sewage service (as applicable to the summer sewage rate) shall apply to each lot, parcel, real estate, or building which is occupied and used as a residence. Said summer sewage rate shall not apply to any premises which are partially or totally used for commercial or industrial purposes. In the event a portion of such premises shall be used for commercial or industrial purposes, the owner shall have the privilege of separating the water service so the residential portion of the premises is served through a separate meter; and in such case, the water usage, as registered by the water meter serving such portion of the premises used for residential purposes, would qualify under the summer sewage rate.

(B) Notwithstanding the foregoing, the City of New Haven, by and through its Utility Department, shall have the discretion to abate the Summer Sewage Discount for any property with an unusually high water use during the months of May, June, July and August which are caused due to the residential user experiencing a leak or a break on the residential property which leak or break did not occur to the actions or inaction of the City of New Haven.

(C) Furthermore, notwithstanding the foregoing, all residential users shall pay a minimum sewage charge, which amount shall be decided annually by the City of New Haven Utilities Department. The annual charge shall represent a fair, minimum charge in the event the homeowner has little or no water usage in the months of December, January, February and March due to absence on use of the property.

all residential users shall pay a minimum sewage charge, which amount shall be decided annually by the City of New Haven Utilities Department. The annual charge shall represent a fair, minimum charge in the event the homeowner has little or no water usage in the months of December, January, February and March due to absence on use of the property.

This Ordinance shall be in full force and effect from and after its passage, approval by the Mayor and upon legal publication as may be required by law.

\_\_\_\_\_  
Presiding Officer

This Ordinance presented by me to the Mayor on the \_\_\_\_ day of \_\_\_\_\_, 2026, at the hour of \_\_\_\_\_.m.

\_\_\_\_\_  
Angela Hamrick, Clerk-Treasurer

This Ordinance approved and executed by me on the \_\_\_\_ day of \_\_\_\_\_, 2026, at the hours of \_\_\_\_\_.m.

\_\_\_\_\_  
Steven S. McMichael, Mayor

ATTEST:

\_\_\_\_\_  
Angela Hamrick, Clerk-Treasurer

**ORDINANCE NO. Z-26-**

**AN ORDINANCE amending the zoning map of the New Haven Plan Commission's jurisdictional area.**

BE IT ORDAINED BY THE COMMON COUNCIL OF THE CITY OF NEW HAVEN, INDIANA:

SECTION 1. That the area described as follows is hereby changed from A1; Agricultural to I1; Limited Industrial under the terms of Chapter 157 Title XV of the Code of the City of New Haven, Indiana:

All that part of the East Half of the East Half of the Southeast Quarter of Section 5, Township 30 North, Range 14 East, Allen County, Indiana, lying South of the Norfolk Southern Railway Company (formerly The Wabash and St. Louis Railway Company) right-of-way, running through said Southeast Quarter.

Except: 0.817 acres taken for Right-of-Way purposes, per Document #2017061572 as found in the Office of the Recorder of Allen County, Indiana.

Containing 4.807 acres, more or less.

and the symbols of the City of New Haven Zoning Map as established by Section 157.201 of Title XV of the Code of the City of New Haven, Indiana is hereby changed accordingly.

SECTION 2. If a written commitment is a condition of the Plan Commission's recommendation for the adoption of the rezoning, or if a written commitment is modified and approved by the Common Council as part of the zone map amendment, that the written commitment is hereby approved and is hereby incorporated by reference.

SECTION 3. That this Ordinance shall be in full force and effect from and after its passage and approval by the Mayor.

\_\_\_\_\_  
Presiding Officer

ATTEST:

\_\_\_\_\_  
Presented to me to the Mayor of the City of New Haven on the \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_, at the hour of \_\_\_\_\_ . m.

\_\_\_\_\_  
This Ordinance approved and signed by me on the \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_, at the hour of \_\_\_\_\_ . m.

\_\_\_\_\_  
Steve McMichael, Mayor

RESOLUTION NO R-26-\_\_

A RESOLUTION TO TRANSFER CITY FUNDS BETWEEN ACCOUNTS FOR THE YEAR 2026

WHEREAS, the New Haven Common Council has determined that as of July 7th, 2026, there are funds available in the following fund lines which will not be expended this fiscal year 2026, and

WHEREAS, in order to properly pay these obligations, it will be necessary to authorize the transfer of these funds between accounts within the same budget,

NOW THEREFORE, BE IT RESOLVED, by the Common Council of the City of New Haven, Indiana, the Clerk Treasurer is authorized to transfer the following funds between accounts within the same budget:

From	Amount	To
1101-0300-4312.00 General Fund Legal Expenses	\$4,500.00	1101-0300-4111.00 General Fund Council Members
4445-0100-4490.00 TIF 469 Area Other Capital Outlay	\$200,000.00	4445-0100-4313.00 TIF 469 Area Other Consultants

This Resolution shall be in full force and effect from and after its passage and signing by the Mayor and legal publication.

DATED this 7th day of July 2026 by the Common Council of New Haven, Indiana.

\_\_\_\_\_  
Presiding Officer

ATTEST:

\_\_\_\_\_  
Angela Hamrick  
Clerk Treasurer

Resolution R-26-\_\_

A RESOLUTION AUTHORIZING TRANSFER BETWEEN THE UTILITY FUNDS

**WHEREAS**, the City has previously enacted ordinances authorizing the issuance of bonds for the Water Utility, Wastewater Utility and Stormwater Utility; and

**WHEREAS**, the bond ordinances specify the flow of funds for each utility including a minimum Operating Fund balance for each utility; and

**WHEREAS**, the bond ordinances provide that the City may transfer funds from the Operating Fund to the Improvement Fund as long as the minimum fund balances are maintained; and

**WHEREAS**, the Water Utility, Wastewater Utility and Stormwater Utility have identified significant capital improvements that should be paid from the Improvement Funds and not the Operating Funds; and

**WHEREAS**, the Clerk Treasurer and the City’s financial consultant, Financial Solutions Group recommend that funds be transferred from each Utilities Operating Fund to the Improvement Fund.

NOW, THEREFORE, BE IT RESOLVED by the City of New Haven Council, the Clerk Treasurer is authorized to on the passage of this resolution to transfer of the following funds as follows:

From Water Operating Fund 6101 \$1,000,000.00

To Water Improvement Fund 2543 \$1,000,000.00

From Wastewater Operating Fund 6201 \$1,000,000.00

To Wastewater Improvement Fund 6201 \$1,000,000.00

From Stormwater Operating Fund 6501 \$2,000,000.00

To Stormwater Improvement Fund 2566 \$2,000,000.00

Adopted the 7<sup>th</sup> day of July 2026, by the City Council of New Haven, Indiana.

\_\_\_\_\_  
Presiding Officer

\_\_\_\_\_  
Attest:

Angela Hamrick, Clerk Treasurer

Presented by me to the Mayor of the City of New Haven, Indiana, on this 7<sup>th</sup> day of July, 2026 at \_\_\_\_\_ p.m..

Approved and signed by me on the 7<sup>th</sup> of July 2026 at \_\_\_\_\_ p.m..

\_\_\_\_\_  
Steven S. McMichael, Mayor